

Harlan Community Board of Trustees

Meeting Minutes for 3/10/2025

The Harlan Community Library Board of Trustees met on Monday, March 10, 2025 at 5:15 p.m. in the Library meeting room

Present: Kristi Travis, Hope Chipman, Bill Early, Tanya Bruck, Connie Claussen
Absent: Andrew Sandquist, Paul Simpson, Susan Finn
Also Present: Director Amanda Brewer, Sharon Kroger, Gervas Mgonja

Vice President Bill Early called the meeting to order. Kristi moved, seconded by Tanya to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Kristi moved, seconded by Bill, to approve the minutes from February. The motion carried unanimously.

Director's Report:

1. Programming
 - a. Youth – 6 th – Literacy Night at the Elementary School
 - i. 20 th Lego Challenge Night
 - ii. 13 th PreK Roundup at the Elementary School
 - iii. 30 th – Educator's Night at the Museum
 - b. Adult - 13 th – Adult White Elephant BINGO
 - i. 19 – Rocky – Classic Movie Morning
 - ii. 26 – Coffee & Coloring at Coffee Girl
 - iii. 27 th – Scam prevention night with Shelby Sherriff office and SCSB
2. Little free food pantry has been a needed addition to the library.
3. Board Education – New Workday Learning Account – Email with Link was sent out
4. Repairs: Lots of emergency lights went out – some just batteries and some, the entire unit needed to be
5. Replaced including the emergency lighted exit signs. Repairs were made to the bad sensors on the smoke
6. Alarm system. We will have a new AC unit installed this Spring.
7. Fundraising Campaign – Next opportunity will be Thursday, April 24 th – more details to come.
8. Foundation Meeting is this coming Monday the 17 th at 5:15pm
9. Library Director
 - a. Amanda has made the difficult decision to resign from her position as Library Director effective end of May.

10. Bills – Purchased some library swag for upcoming events, ordered some library shirts for staff with this
11. Fiscal's years budget. Some staff ordered more than 1 item and are paying for it privately.
 - a. Budget – 62% of budget is used and 67% of the year has passed

Motion by Tanya, seconded by Hope, to approve the bills the director has paid. Motion carried unanimously.

Committee Reports:

1. Facilities Committee
 - a. OpEd in newspaper regarding concern for painting the library exterior

Board Education:

1. Amanda sent out information regarding board education

Old Business:

1. None

New Business:

1. Motion by Kristi, seconded by Connie, to approve Jessica Anderson as a new Foundation member.

Our next meeting will be 4/14/2024 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:33 p.m.

Hope Chipman, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.